



**Office & Janitorial Supplies RFP  
Q&A  
2/20/26**

<b>Question #1</b>	Group Purchasing Organization Agreement If you currently purchase through a Group Purchasing Organization, will the proposed agreement be accepted in lieu of your existing agreement?
<b>Response</b>	El Rio Health is willing to look at off GPO pricing and terms. Please offer what your organization is willing to do in either situation if Vizient GPO is an option for your organization.
<b>Question #2</b>	Tariff Cost Pass-Through If a distributor incurs additional costs due to tariffs applied to your market basket of products, may distributor pass these tariff costs on to the affected products? If so, what is the process for doing so?
<b>Response</b>	El Rio Health is requesting a price freeze where prices will not go up or down during that time regardless of the source of price changes. If you cannot offer this, offer what your organization is able to do.
<b>Question #3</b>	Liftgate Charges If a liftgate is required for an order, can the cost of this special shipment be added to the order?
<b>Response</b>	Current orders in these categories for El Rio Health have no shipping charges. We are looking to maintain this status.
<b>Question #4</b>	Emergency Order Freight Charges For emergency orders requiring next-day delivery via UPS, FedEx, or any special couriers, can freight charges be applied to the order?
<b>Response</b>	Current orders in these categories for El Rio Health have no shipping charges. Looking to maintain this status.
<b>Question #5</b>	Startup Time for Stock Availability What is the startup time for the awarded vendor to have the market basket of products in stock and available for 1–2-day delivery?
<b>Response</b>	From the time of awarding the bid (if to a new distributor) to starting the transition to ordering with the new distributor, it will be between 6-12 weeks. This should give the awarded distributor time to stock up the needed supply.

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## HEALTH

<b>Question #6</b>	Desktop Delivery by Current Vendor Does your current vendor provide desktop delivery?
<b>Response</b>	For office supplies El Rio Health does currently receive desktop delivery. For janitorial supplies it is not desktop delivery, but specific placement delivery.
<b>Question #7</b>	Extension for RFQ Submission May we have an extension for the submission of the RFQ until February 27th?
<b>Response</b>	Only if it was determined by all proposal submitters that more time is required, which at this time is not the case.
<b>Question #8</b>	Definition of "Local" Stock for 1–2 Day Delivery The RFP references locally stocked items available for 1–2-day delivery. Could you please clarify how "local" is defined? For example, does "local" refer to Arizona-based distribution, regional distribution, or is fulfillment from a national network also acceptable?
<b>Response</b>	The purpose of having local stock is to ensure that delivery can be made in the 1–2-day timeline. If stock can be delivered in that time frame from a national stock and stock will always be available as needed for El Rio Health, this is acceptable.
<b>Question #9</b>	Startup Timeline for Microsoft Dynamics and Operations Punchout Implementation What is the startup timeline for implementing Microsoft Dynamics and operations punchout with the candidate awarded the RFP?
<b>Response</b>	This would need to be possible to be completed between the awarded distributor and El Rio Health's IT team within a 6-12 week timeframe. If this is not possible to provide a punchout by your organization, please offer your solution for the most effective order submission.
<b>Question #10</b>	When would ordering and delivering begin?
<b>Response</b>	Within a 6-12 week timeframe.
<b>Question #11</b>	Tell me more about Microsoft Dynamics Finance and Operations, with no additional costs?
<b>Response</b>	To implement punchout or any EDI order submission, El Rio Health needs this to be possible without any additional cost required from El Rio Health. If your organization requires system enhancements to make this occur, they will be at your organization's expense, not passed to El Rio Health.

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## HEALTH

<b>Question #12</b>	Please explain the zero-dollar order amount threshold limit.
<b>Response</b>	Some distributors require a minimum dollar order amount in order to get the terms and conditions for shipping, pricing, or otherwise. We are seeking not to be limited to a minimum dollar order threshold.
<b>Question #13</b>	Payment will be made as per order that is being requested correct?
<b>Response</b>	Yes, each PO will have its' own invoice and each invoice will be held to the payment terms of the agreement.
<b>Question #14</b>	<p>You have been part of the Vizient GPO for some time and have been leveraging Vizient pricing for core items. However, this RFP includes several requirements that differ from the current Vizient contract terms. I've outlined these differences below.</p> <p>To determine whether we can proceed with the RFP Vizient GPO agreement, we need clarification that the current Vizient terms are acceptable as they differ from the RFP. We want to be sure we are not disqualified for adhering to those terms if they ultimately apply.</p>
<b>Response</b>	<p>Thank you for your question and concern with the difference between our current GPO terms and what El Rio Health is requesting in the RFP. Please submit in your response the best your organization can offer as it pertains to our request. Though we would prefer to be connected to our GPO for these purchases, if a local contract or additional terms in addition to the GPO is needed to achieve these requests or stronger pricing and terms, please offer that. If your organization is only able to provide GPO terms, then only offer those terms.</p> <p>No submitter will be turned away for consideration due to not offering the exact requests of the RFP; however, the RFP terms (or better) is what is desired.</p>